
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

16th September 2020

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the first **Full Council** meeting for the municipal year 2020/21 on **Monday 21st September 2020** via Zoom at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 20th July 2020

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the July Minutes (not included in this Agenda).

6. Scheme of Delegation

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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The Clerk will update Members on the current position regarding the Scheme and also the implementation of the updates to the Coronavirus Act 2000

7. Finance & Audit Report

- a) Updated Financial Reports
- b) Aged Analysis – update
- c) Website Update
- d) Diary Management Package

8. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Closed play areas
- b) Invitation to 'Recent Planning Changes' – 30th September 2020, 5pm via Teams
- c) Invitation to Wrekin Area Committee meeting – 30th September 2020, 7pm via Zoom

9. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 7th September, for information
- b) To consider any recommendations from the Minutes
- c) Non- Domestic Rates – Outcome of Challenge on Randlay Valley Car Park

10. Events Committee

- a) Councillor Vaughan-Hodkinson will present the Minutes of the meeting held on 7th September, for information
- b) To consider any recommendations from the Minutes

11. Parking Enforcement

- a) To receive an update from the Neighbourhood Officers
- b) To record areas of concern in Hollinswood & Randlay Parish

12. Planning

- a) To receive any reports or updates on planning issues
- b) To consider any planning applications, for consultation
 - i) TWC/2020/0621 12 Perton View, Randlay Retrospective
Change of Use of open land to private garden including erection of 1.8m fence
 - ii) TWC/2020/0751 Unit 1 Stafford Park 16
Installation of a new mezzanine floor in order to extend the current office area into the main warehouse with associated external alterations, a new canopy and additional car parking / access

13. West Mercia Police Report (if any)

14. Friends of Hollinswood & Randlay Valley

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The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects. Details of September Clean Week have been advertised.

15. Chairman's Report & Charity.

- a) Garden and Allotment Competition – presentations of certificates

16. Clerk's Report

- a) Speed Indicator Device – PCC funding application
- b) Winter Service – Grit Bin Provision

17. Matters From Telford & Wrekin Council

- a) Hollinswood Walkabout Report

18. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

19. Date of next meetings

28 th September 2020	7pm 8pm	Youth Provision Partnership Parish Strategy 1
5 th October 2020	7pm 8pm	Personnel Committee Asset & Property Committee
19 th October 2020	7.30pm	Full Council
26 th October 2020	7pm 8pm	Parish Strategy 2 Finance & Audit Committee

All meetings will take place via Zoom, unless otherwise stated.

Katrina Baker, Clerk to the Council